



### SWIS Readiness Activities:

1. Define Major versus Minor Behaviors with staff
2. Differentiate Major Behaviors that are office managed from those that are staff managed
3. Develop a continuum of responses that provides a predictable system for managing disruptive behaviors
4. Develop a SWIS compatible Office Discipline Referral (ODR) form
5. Develop a feedback loop to ensure administrator is aware of all staff-managed, major behavior concerns