

## Basic 5 Observation Form

(15 minutes)

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Observer: \_\_\_\_\_ Class: \_\_\_\_\_ Activity: \_\_\_\_\_

**STEP 1** During a 10-minute observation period, record simple tally marks for each of the following behaviors.  
(10 minutes)

Benchmark	Observation period (10 minutes)		Total
	(Positive)	(Negative)	
Ratio of Interactions			
Opportunities to Respond			
Disruptions			

Ratio of interactions = \_\_\_\_\_ : \_\_\_\_\_ (Positive : Negative)

**STEP 2** For the next 5 minutes, focus on a different student every 5 seconds. Record a “+” symbol to indicate on-task or engaged behavior and a “-” symbol to indicate off-task behavior. When each student has been observed, begin the progression again. Continue until 5 minutes has elapsed.  
(5 minutes)

1	2	3	4	5	6	7	8	9	10	11	12
13	14	15	16	17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	45	46	47	48
49	50	51	52	53	54	55	56	57	58	59	60

Divide the number of on-task (+) marks by the total number of marks (60).

Time on Task (percentage of on-task behavior) = \_\_\_\_\_ %.